



in association with SCOTLAND MAGAZINE

THE JUDGING PROCESS

CALENDAR OF KEY DATES

MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
<ul style="list-style-type: none"> • Research Judge visits • Hotel entry forms issued • Hotel public nominations open online 	<ul style="list-style-type: none"> • Research Judge visits 	<ul style="list-style-type: none"> • Research Judge visits • People of Excellence (Autumn) entry forms issued 	<ul style="list-style-type: none"> • Research Judge Visits • People of Excellence (Autumn) entry deadline 	<ul style="list-style-type: none"> • Research Judge visits • People of Excellence (Autumn) certificates awarded 	<ul style="list-style-type: none"> • Research Judge visits • People of Excellence (Winter) entry forms issued
NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL
<ul style="list-style-type: none"> • Research Judge visits • People of Excellence (Winter) entry deadline • Establishment public nominations close 	<ul style="list-style-type: none"> • Judging Round 1 completes • People of Excellence (Winter) certificates awarded 	<ul style="list-style-type: none"> • Dinner tickets go on sale • Regional Winners announced at Regional Lunches • Judging Round 2 starts with Specialist Judges & Peer Judges 	<ul style="list-style-type: none"> • Judging Round 2 continues with Specialist Judges & Peer Judges 	<ul style="list-style-type: none"> • Judging Round 2 ends 	<ul style="list-style-type: none"> • Awards Dinner: National Hotel, People and Grand Award winners announced • Scotland Magazine Awards Special issue publishes



HOTEL AWARDS

- The judging panel consists of the Chair of Judges, the Vice-Chair and up to five Research Judges.
- There are 29 Establishment categories, each with up to 9 Regional Winners. From these winners the judges select the National Winner in each category, and from these National Winners the top award of Hotel of the Year is selected.

CATEGORIES

- Airport
- B & B / Guest House
- Bar
- Boutique
- Brand
- Breakfast
- Business
- Castle
- City
- Conference
- Country House
- Country Sports
- Events
- Family
- Golf
- Inn
- Island
- Luxury
- Bar Dining
- Fine Dining Restaurant
- Informal Restaurant
- Pet Friendly
- Romantic
- Serviced Apartments
- Small Country
- Spa
- Style
- Town
- Wedding



PEOPLE AWARDS

The People Awards are selected from the People of Excellence finalists selected throughout the year, along with those identified during the judging process.

CATEGORIES

- | | | | | |
|--|--|--|--|---|
| Business & Management | Chef | Events & Spa | Food & Beverage | Service |
| <ul style="list-style-type: none"> • Brand Ambassador • Deputy Manager • Marketing Manager • Revenue Manager | <ul style="list-style-type: none"> • Banqueting Chef • Chef • Executive Chef • Sous-Chef | <ul style="list-style-type: none"> • Banqueting Team or Individual • Events Team or Individual • Spa Team or Therapist • Wedding Team or Planner | <ul style="list-style-type: none"> • Bar Manager • Food & Beverage Manager • Food & Beverage Team or Individual • Restaurant Manager | <ul style="list-style-type: none"> • Concierge • Front of House Team • Housekeeper • Receptionist |

GRAND AWARDS

These awards are selected by the judging panel and are not subject to an entry process

CATEGORIES

- Rising Stars
- Gold Laurels
- Hotel Manager (Large)
- Hotel Manager (Small)
- Hotel Management Company
- Hotel Group
- Independent Hotelier
- Fellowship for Contribution to the Industry

REGIONS

- Argyll & Lomond
- Borders
- Central & Fife
- Edinburgh & The Lothians
- Glasgow & Clyde
- Highland
- Islands
- North East
- South West

YOUR COMMITMENT

- Present your certificate clearly at the entrance of your property.
- Display the Scottish Hotel Awards logo on your web site.
- Copies of Scotland Magazine sent to you are distributed throughout your property as space allows.
- Copies of Scotland Magazine leaflets are distributed throughout your property.

VISITS TO YOUR PROPERTY

- Provide a maximum of three inclusive DBB stays during the year at no cost.
- Visit 1 will be an announced visit from your Research Judge and will take place between May and November
- If successful in winning a Regional award, you may receive a 2nd, mystery visit, from a Specialist Judge between mid-January and the end of March
- In certain circumstances, Regional winners may receive a 3rd, mystery visit from a Peer judge, during February or March, to assist with the selection of the National winners
- When the mystery visit judge confirms at check-out that they are from the awards please do not charge for their DBB stay costs, or refund them if pre-paid on the following basis.
- DBB stays include dinner, bed and breakfast for up to two people with internet access, parking and access to any relevant areas (i.e. spa or activities). Alcohol is limited to an aperitif and a glass of house wine (unless the visit includes a tasting type experience such as wine pairing).
- For certain visits a Research Judge may be accompanied as this helps with aspects of the judging including food reviewing; in the case of family type categories children may also be present.
- We ask that any visits over and above these three visits are charged at your staff rate, at your discretion.

CONTACT INFORMATION

Operations Manager | operations@ScottishHotelAwards.com | Tel: 01603 633 808 | Fax: 01603 632 808
Scottish Hotel Awards, 28 Rutland Square, Edinburgh EH1 2BW | ScottishHotelAwards.com